

# CAPE AUDIO COLLEGE

PROSPECTUS & COURSE FEE STRUCTURE



2018-2019



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## CONTACT DETAILS

### CAPE AUDIO COLLEGE (PTY) LTD

UNIT 8B

THE WAVERLEY BUSINESS PARK

48 DANE STREET

OBSERVATORY 7700

TEL: 021 448 8383/4 FAX: 021 448 8704

EMAIL: [study@capeaudiocollege.com](mailto:study@capeaudiocollege.com)

WEBSITE: [www.capeaudiocollege.co.za](http://www.capeaudiocollege.co.za)

#### OFFICE HOURS:

09H00 - 17H00 MONDAY TO THURSDAY

09H00 - 16H00 FRIDAYS

CLOSED ON PUBLIC HOLIDAYS

#### MANAGEMENT:

RAE DE JAGER

INSTITUTION HEAD

JONATHAN PIKE

ACADEMIC HEAD

CHRYSTAL STOCKENSTRÖM

HEAD OF ADMINISTRATION/FINANCIALS

#### ACADEMIC STAFF:

RAE DE JAGER

FACILITATOR/MODULE HEAD-FULL TIME

JONATHAN PIKE

FACILITATOR/MODULE HEAD-FULL TIME

BERNARD KNIGHT

FACILITATOR/MODULE HEAD-FULL TIME

MARVIN LOMBARD

FACILITATOR/TUTOR - FULL TIME

KARIEN BARNARD

FACILITATOR/STORE MANAGER - FULL TIME

YAN SANCHEZ

FACILITATOR - PART TIME

WAYNE DENNIS

TUTOR/LIVE SOUND SUPPORT TECHNICIAN - FULL TIME

TERRENCE COLLINGS

FACILITATOR - PART TIME

RICHARD HARRIMAN

FACILITATOR - SENIOR

REBECCA SMITH

FACILITATOR - PART TIME

#### ADMINISTRATION STAFF:

CHRYSTAL STOCKENSTRÖM

HEAD OF ADMINISTRATION/FINANCIALS

NOLONWABO NYAMANKULU

ADMIN ASSISTANT/RECEPTIONIST

DEVON SWART

TECHNICIAN/LIBRARIAN

SONÉT BOISITS

HEAD OF STUDENT SUPPORT & DEVELOPMENT

JAN HENDRIK FOURIE

MARKETING



## REGISTRATION & ACCREDITATION

Cape Audio College (Pty) Ltd is registered as a private higher education institution with the Department of Higher Education and Training until 31 December 2021 under the Higher Education Act, 1997.

The Diploma in Sound Technology and Production is registered on the Higher Education Qualifications Sub-Framework (HEQSF) of the South African Qualifications Authority (SAQA), qualification ID 88903.

The Certificate in Sound Technology is registered on the Higher Education Qualifications Sub-Framework (HEQSF) of the South African Qualifications Authority (SAQA), qualification ID 86184.

Cape Audio College (Pty) Ltd is accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE) to offer the Diploma in Sound Technology and Production.

Cape Audio College (Pty) Ltd is accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE) to offer the Higher Certificate in Sound Technology.

## OUR VISION

To be the leading higher education institution of Audio Engineering in South Africa

## OUR MISSION

Our Mission at Cape Audio College is to produce highly motivated, skilled and knowledgeable audio engineers who advance and develop audio production in South Africa and abroad.

### **We are committed to**

- Maintaining the highest academic standards.
- Designing cutting edge programmes that are industry relevant.
- Keeping abreast of the latest technological advances in the audio industry.
- Offering world-class production facilities.
- Working closely with professionals within the audio industry.
- Supporting our graduates in securing employment.
- promoting the achievement of our alumni.
- Offering students the opportunity to work with real clients on professional projects.
- Employing qualified facilitators who have extensive industry experience and are leaders in their professional field.



## ADMISSION REQUIREMENTS

The minimum entry requirement for the Higher Certificate and Diploma programmes is an appropriate National Senior Certificate result, or its international equivalent.

Prospective students must be legal South African citizens or in the case of international students, must present a valid passport and study permit.

### DOCUMENTATION REQUIRED FOR SOUTH AFRICAN CITIZENS

- Certified copy of South African ID document/passport
- Certified copies of National Senior Certificate results (if the NSC exams have not yet been completed please include a provisional statement of results).
- Academic transcripts, certificates or diplomas of any additional qualifications.

### DOCUMENTATION REQUIRED FOR INTERNATIONAL STUDENTS

- Certified copy of Passport
- Certified copy of Study Permit
- Certified copies of School qualification and results (if secondary schooling is not yet completed please include a provisional statement of results).
- Proof of sufficient English literacy (e.g. TEOFL results if English was not done at school).
- Foreign students must apply for an evaluation of their foreign qualification with the South African Qualifications Authority (SAQA). This is to ensure that their school qualification is comparable to the South African National Senior Certificate and provides eligibility for entry into Higher Education studies in South Africa.
- This evaluation can be conducted online via SAQA website under the services tab. ([www.saqa.org.za](http://www.saqa.org.za)).
- Please note: International students applying for a study permit must be aware that it can take up to three months to secure a study permit. Please ensure you apply for your study permit early enough to ensure you have the study permit in hand before the commencement of the course. International students will not be allowed entry in the course without a valid study permit.
- Please visit the following website for information on applying for a study permit. (<http://www.home-affairs.gov.za/index.php/types-of-temp-res-permits>).



## RECOGNITION OF PRIOR LEARNING (RPL)

The Diploma in Sound Technology & Production and Higher Certificate in Sound Technology can be accessed through the process of Recognition of Prior Learning (RPL). An applicant may apply for RPL if they do not meet the minimum entrance requirement but have had suitable work-place experience and are 23 years of age or older. Applicants who qualify for RPL must follow the admission procedure and request the RPL application form from the Administration Department.. A R1500.00 fee is applicable for processing an RPL Application.

## STUDENT SUPPORT

### Student Support & Development (SSD)

We aim to empower, inform and guide the student to better manage and cope with academic and personal challenges. Student support services allow the student to maximise learning potential and academic resilience, i.e. confidence (self-efficacy), co-ordination (planning), control, composure (low anxiety) and commitment (persistence). SSD follows a student-centred and collaborative approach to address academic concerns and challenges of a personal nature. Support services include:

### Academic Support & Development

- Support and guidance to integrate the student to the tertiary study environment.
- Practical guidance in terms of study support and management i.e. time management, study skills, learning styles and coping skills.
- Communication with parents around general academic progress, if so required.

### Personal Support

- Individual support and counselling regarding emotional difficulties, i.e. stress, anxiety, depression, grief, trauma and other).
- Individual support and counselling regarding social challenges, (i.e. relational difficulties, transition difficulties and other)
- Individual support and practical guidance regarding career & study concerns.
- Individual support to promote personal development and self-insight.
- External referrals and on-going containment, (i.e. specialized clinics, out-patient or rehabilitation treatment and support groups).



## HIGHER CERTIFICATE COURSE OVERVIEW

### 1 YEAR HIGHER CERTIFICATE - SOUND TECHNOLOGY

#### 1 Year Full Time

The Higher Certificate in Sound Technology is industry driven and the curriculum is regularly reviewed and developed in order to reflect the advances in the audio and music industry. The programme is designed to prepare students for an entry level position as a Sound Engineer and the possibility to specialize in one of the main career paths with the industry, namely: Radio and Post Production, Music Production and Live Sound.

Students are introduced to the fundamentals of sound and human hearing as well as the standard equipment and technology which form the building blocks of an audio sound system, whether it be in studio or on site. Students are provided with practical opportunities to apply theoretical concepts in order to grasp principles such as signal flow as well as the basic operation and interconnection of all the equipment used in the audio production environment.

In order to give graduates a competitive advantage within the audio and music industry, not only will students be provided with the fundamental knowledge and skills related to sound engineering, but they will learn about the career opportunities within the industry and how to identify suitable streams of revenue.

<i><b>MODULE NAME</b></i>	<i><b>LEVEL</b></i>	<i><b>CREDITS</b></i>
Intro to Sound Principles & Technology	NQF 5	18
Radio & Post Production	NQF 5	28
Music Recording & Production	NQF 5	55
Sound Reinforcement	NQF 5	9
Career Development - Audio Industry	NQF 5	10
<i><b>TOTAL CREDITS</b></i>		<i><b>120</b></i>



# 1 YEAR HIGHER CERTIFICATE IN SOUND TECHNOLOGY & PRODUCTION

## HIGHER CERTIFICATE COURSE DETAILS

## HIGHER CERTIFICATE COMMENCEMENT DATE

The Higher Certificate starts 16th of July 2018.

## HIGHER CERTIFICATE REGISTRATION FEE

A registration fee of R3 500.00 is applicable. This is a non-refundable charge to cover administrative costs of entry into the college.

***Please Note: The registration fee is not included in the tuition fee.***

## HIGHER CERTIFICATE STUDY RESOURCE FEE

A study resource fee of R3 600.00 becomes payable with the tuition fees on or before the commencement date.

***Please Note: The study resource fee is not included in the tuition fee.***

## HIGHER CERTIFICATE PAYMENT OPTIONS & COURSE FEES

**Please refer to Page 8 for payment options and fees table.**

## HIGHER CERTIFICATE STUDY RESOURCE MATERIAL

- Microphone Cable Kit
- Headphones
- Student Bag
- Flash Drive
- Course Notes





## 1 YEAR HIGHER CERT. PAYMENT OPTIONS 2018

### **PAYMENT OPTION 1**

Registration Fee per year	R3 500.00
Study Resource Fee	R3 600.00
Course Fee	R57 400.00

**FULL COURSE FEES OF R57 400.00 ARE DUE BY 16th OF JULY 2018**

### **PAYMENT OPTION 2**

Registration Fee	R3 500.00
Study Resource Fee	R3 600.00
Course Fee	R65 200.00

**HALF THE COURSE FEES OF R32 600.00 ARE DUE BY 16TH JULY 2018  
THE BALANCE OF R3 260.00 BEING PAYABLE IN 10 MONTHLY INSTALLMENTS**

### **PAYMENT OPTION 3 (QUARTERLY PAYMENTS BELOW)**

Registration Fee per year	R3 500.00
Study Resource Fee	R3 600.00
Course Fee	R69 200.00

**1st PAYMENT DUE - 17th JULY 2018**

**2nd PAYMENT DUE - 31st OCTOBER 2018**

**3rd PAYMENT DUE - 31st JANUARY 2019**

**4th PAYMENT DUE - 31st MAY 2019**



# DIPLOMA IN SOUND TECHNOLOGY & PRODUCTION-OVERVIEW

## Diploma in Sound Technology & Production 3 Years Full Time

The purpose of the Diploma in Sound Technology and Production is to develop graduates who can demonstrate focused knowledge and skills in the field of Audio Engineering. Students will gain experience by applying such knowledge and skills in a workplace context. A depth and specialization of knowledge, together with practical skills and experience, enabling a successful graduate to enter a number of career paths within the audio industry in South Africa and abroad.

Students start by covering all the fundamentals of sound production, including the principles of audio technology, both analogue and digital. The equipment used in sound production is then introduced and after just 4 weeks the students are working on radio productions practically applying what they have learned in class.

Over and above technical skills, students explore and develop the more creative aspects of the craft, like sound design, mixing and the art of capturing a sonic or musical moment of brilliance as a quality recording. Human relations and professionalism is another skill we place a lot of emphasis on, and it is often this area that can make the difference between an average and a great sound engineer.

## 1ST YEAR - COURSE STRUCTURE

<i>MODULE NAME</i>	<i>LEVEL</i>	<i>CREDITS</i>
Audio Technology Fundamentals 1	NQF 5	10
Radio Production 1	NQF 5	10
Music Production 1	NQF 5	50
Audio Post Production 1	NQF 5	30
Live Sound 1	NQF 5	20
<b><i>TOTAL CREDITS</i></b>		<b><i>120</i></b>



## 2ND YEAR - COURSE STRUCTURE

<i><b>MODULE NAME</b></i>	<i><b>LEVEL</b></i>	<i><b>CREDITS</b></i>
Audio Technology Fundamentals	NQF 6	10
Radio Production 2	NQF 6	10
Music Production 2	NQF 6	40
Audio Post Production 2	NQF 6	40
Live Sound 2	NQF 6	20
<i><b>TOTAL CREDITS</b></i>		<i><b>120</b></i>

## 3RD YEAR - COURSE STRUCTURE

<i><b>MODULE NAME</b></i>	<i><b>LEVEL</b></i>	<i><b>CREDITS</b></i>
Acoustic Principles & Studio Design 1	NQF 6	20
Business Music Principles 1	NQF 6	10
Music Production 3	NQF 7	30
Audio Post Production 3	NQF 7	30
Live Sound 3	NQF 7	20
Experiential Learning 1	NQF 6	10
<i><b>TOTAL CREDITS</b></i>		<i><b>120</b></i>



# DIPLOMA IN SOUND TECHNOLOGY & PRODUCTION 1ST YEAR

## 1ST YEAR COURSE DETAILS

### 1ST YEAR COMMENCEMENT DATE

1st Year starts on the 11th of February 2019.

### 1ST YEAR REGISTRATION FEE

A registration fee of R4 000.00 is applicable. This is a non-refundable charge to cover administrative costs of entry into the college.

***Please Note: The registration fee is not included in the tuition fee.***

### 1ST YEAR STUDY RESOURCE FEE

A study resource fee of R4 900.00 becomes payable with the tuition fees on or before the commencement date.

***Please Note: The study resource fee is not included in the tuition fee.***

### 1ST YEAR COURSE FEE & PAYMENT OPTIONS

**Please refer to Page 12 for payment options and fees table.**

***Please note: All fees are subject to a 5% increase per annum.***

### 1ST YEAR STUDY RESOURCE MATERIAL

- Avid Pro-Tools 101 Text Book
- 101 Certified Avid Exam
- Microphone Cable Kit
- Headphones
- Student Bags
- Flash Drive
- Course Notes



## DIPLOMA 1ST YEAR PAYMENT OPTIONS 2019

### **PAYMENT OPTION 1**

Registration Fee	R4 000.00
Study Resource Fee	R4 900.00
Course Fee	R59 500.00

**FULL COURSE FEES ARE DUE BY 11th OF FEBRUARY 2019**

### **PAYMENT OPTION 2**

Registration	R4 000.00
Study Resource Fee	R4 900.00
Course Fee	R69 500.00

**HALF THE COURSE FEES OF R34750.00 ARE DUE BY 11TH FEBRUARY 2019  
WITH THE BALANCE PAYABLE IN 10 MONTHLY INSTALLMENTS OF R3 475.00**

### **PAYMENT OPTION 3 (QUARTERLY PAYMENTS)**

Registration Fee	R4 000.00
Study Resource Fee	R4 900.00
Course Fee	R75 000.00

**1st PAYMENT OF R18 750.00 DUE - 11th FEBRUARY 2019**

**2nd PAYMENT OF R18 750.00 DUE - 31st MAY 2019**

**3rd PAYMENT OF R18 750.00 DUE - 31st AUGUST 2019**

**4th PAYMENT OF R18 750.00 DUE - 30th NOVEMBER 2019**



# DIPLOMA IN SOUND TECHNOLOGY & PRODUCTION 2ND YEAR

## 2ND YEAR COURSE DETAILS

### 2ND YEAR COMMENCEMENT DATE

2nd Year starting 4th of February 2019.

### 2ND YEAR REGISTRATION FEE

A registration fee of R4 000.00 is applicable.

This is a non-refundable charge to cover administrative costs of re-registration.

***Please Note: The registration fee is not included in the tuition fee***

### 2ND YEAR STUDY RESOURCE FEE

A study resource fee of R4 400.00 becomes payable with the tuition fees on or before the commencement date.

***Please Note: The study resource fee is not included in the tuition fee***

### 2ND YEAR PAYMENT OPTIONS & COURSE FEES

**Please refer to Page 14 for payment options and fees table.**

***Please note: All fees are subject to a 5% increase per annum.***

### 2ND YEAR STUDY RESOURCE MATERIAL

- Avid Pro-Tools 110 Text Book
- 110 Certified Avid Exam
- Audio Device Kit



## DIPLOMA 2ND YEAR PAYMENT OPTIONS 2019

### ***PAYMENT OPTION 1***

Registration Fee per year	R4 000.00
Study Resource Fee	R4 400.00
Course Fee	R59 500.00

***FULL COURSE FEES ARE DUE BY 4th OF FEBRUARY 2019***

### ***PAYMENT OPTION 2***

Registration Fee per year	R4 000.00
Study Resource Fee	R4 400.00
Course Fee	R69 500.00

***HALF THE COURSE FEE OF R34 750.00 IS DUE BY 4TH FEBRUARY 2019  
THE BALANCE IS PAYABLE IN 10 MONTHLY INSTALLMENTS OF R3 475.00***

### ***PAYMENT OPTION 3 (QUARTERLY PAYMENTS BELOW)***

Registration Fee per year	R4 000.00
Study Resource Fee	R4 400.00
Course Fee	R75 000.00

***1st PAYMENT DUE - 05th FEBRUARY 2019***

***2nd PAYMENT DUE - 31st MAY 2019***

***3rd PAYMENT DUE - 31st AUGUST 2019***

***4th PAYMENT DUE - 30th NOVEMBER 2019***



# DIPLOMA IN SOUND TECHNOLOGY & PRODUCTION 3RD YEAR

## COURSE DETAILS

### 3RD YEAR DIPLOMA COMMENCEMENT DATE

3rd Year starts on the 24th of January 2019.

### 3RD YEAR REGISTRATION FEE

A registration fee of R4 000.00 is applicable. This is a non-refundable charge to cover initial administrative costs of re-registration.

***Please Note: The registration fee is not included in the tuition fee.***

### 3RD YEAR STUDY RESOURCE FEE

A study resource fee of R6 800.00 becomes payable with the tuition fees on or before the commencement date.

***Please Note: The study resource fee is not included in the tuition fee.***

### 3RD YEAR PAYMENT OPTIONS & COURSE FEES

**Please refer to Page 16 for payment options and fees table.**

***Please note: All fees are subject to a 5% increase per annum.***

### 3RD YEAR STUDY RESOURCE MATERIAL

- Avid 200 Certification
- Avid 210M Certification
- Avid Pro-Tools 200 Text Book
- Avid Pro-Tools 200M Text Book
- Certified Avid Exam





## DIPLOMA 3RD YEAR PAYMENT OPTIONS 2019

### **PAYMENT OPTION 1**

Registration Fee per year	R4 000.00
Study Resource Fee	R6 800.00
Course Fee	R59 500.00

***FULL COURSE FEE OF R59 500 IS DUE BY 30th OF JANUARY 2019***

### **PAYMENT OPTION 2**

Registration Fee per year	R4 000.00
Study Resource Fee	R6 800.00
Course Fee	R69 500.00

***HALF THE COURSE FEE OF R34 750.00 IS DUE BY 30TH JANUARY 2019  
THE BALANCE OF R34 750.00 IS PAYABLE IN 10 MONTHLY INSTALLMENTS  
OF R3 260.00***

### **PAYMENT OPTION 3 (QUARTERLY PAYMENTS BELOW)**

Registration Fee per year	R4 000.00
Study Resource Fee	R6 800.00
Course Fee	R75 000.00

***1st PAYMENT OF R18 750.00 IS DUE - 30th JANUARY 2019  
2nd PAYMENT OF R18 750.00 IS DUE - 31st MAY 2019  
3rd PAYMENT OF R18 750.00 IS DUE - 31st AUGUST 2019  
4th PAYMENT OF R18 750.00 IS DUE - 30th NOVEMBER 2019***



## Modern Music Production - 4 months

The Course is focused on the modern music producer. With the advent of digital music production and recording the rolls of the modern recording and electronic music producer have dramatically changed over the last 5 years.

Computer processing power has greatly improved giving the bedroom producer and bands the opportunity to compete on a global scale. The focus of this course is new age record production with topics covering Remixing, producing and recording new age bands and modern Electronic music production.

The course is structured over 16 weeks and 22 lecturers. Students attending will have access to the recording studios and edit labs during practical times in the evenings as well as the edits labs during normal business hours.

## Course Structure Overview

- Marketing and Distribution.
- Online resources and Marketing.
- Finance and budget planning.
- Working with Record labels.
- Collection and Distribution of Royalties.
- Music industry Management.
- Publishing and Copyright.
- Working with Recording Artists.
- Working in the Modern Recording Studio.
- Working with Record label A&R, Management and Executives.
- How to Book Studio's and Session Musicians.
- How to be noticed as a Professional Music Producer.
- Remix assessment and Production Techniques.
- Pro Tools DAW Production.
- Producing music for Film, Television and Advertising.
- Creating Sonically Professional Productions and Recordings.



## MODERN MUSIC PRODUCTION 2019

### COURSE DETAILS

4 Months Duration

This course starts on the 11th of March 2019.

### REGISTRATION FEE

A registration fee of R2 756.25 is applicable

This is a non-refundable charge to cover the administrative costs of College entry.

***Please Note: The registration fee is not included in the tuition fee.***

### COURSE FEE

***Please refer to the table below***

#### ***MODERN MUSIC PRODUCTION PAYMENT***

Registration Fee	R2 756.25
Course Fee	R24 478.13

***FULL COURSE FEES ARE DUE BY 11TH OF MARCH 2019***



## BANKING DETAILS

**BANK NAME:** STANDARD BANK  
**ACCOUNT NAME:** CAPE AUDIO COLLEGE  
**BRANCH CODE:** 025309  
**ACCOUNT NO:** 063 015 641  
**SWIFT CODE:** SBZAZAJJ

***PLEASE NOTE: THE SWIFT CODE IS USED FOR INTERNATIONAL PAYMENTS ONLY.***

## PAYMENT REFERENCE

***PLEASE USE THE STUDENT NAME AND SURNAME WHEN MAKING PAYMENTS FOR REGISTRATION. YOUR ACCOUNT NUMBER WILL BE ISSUED TO YOU ONCE YOU ARE A REGISTERED STUDENT.***

## ACCOUNT & FEE ENQUIRIES

**DEPARTMENT:** ADMINISTRATION  
**CONTACT:** HEAD OF ADMINISTRATION/FINANCIALS  
**CONTACT NAME:** CHRYSTAL STOCKENSTÖM  
**TEL:** 021-448 8383/4  
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Registered with the Department of Higher Education & Training  
until 31 December 2021 as a  
private higher education institution under the Higher Education Act, 1997.  
Registration certificate No.2012/HE07/002.

